



Board of Directors Meeting Minutes

December 16th, 2023, 12:00 p.m.

NAMES OF ATTENDEES AND ABSENTEES

Members Present: Randy Peterson, Jason Botterill, Caree Kovacevich, Heather Guse, Jeanine Perera, Sarah Hartung, Allan McHugh, Jon Skyberg

Members Absent: Anita Scott, Jason Botterill

Others Present:

Quorum: Yes

CALL TO ORDER

Sarah Hartung called the meeting to order at 12:00 p.m.

APPROVAL OF AGENDA

Allan McHugh motioned to approve the agenda. Caree Kovacevich seconded the motion. Motion passed unanimously.

APPROVAL of Minutes of the Regular Board Meeting November, 18th, 2023

The November 18th, 2023 minutes were approved electronically on December 6th, 2023.

ORDERS OF BUSINESS

I. UNFINISHED BUSINESS

Determine what the date/time for future board meetings.

Sunday January 21st, 2024, 1:00 p.m. and February 10th at noon

Andrew Price donations to the club

Jon Skyberg connected with Andrew and he did not have any knowledge of providing a donation to the club.

Plaque to recognize Book Boy donation

Jason Botterill is working on this item.

Hang Playdown Championship Plaques

Board decided that the plaques will be hung on the wall near the bathroom. The plaques are ready to hang.

Add hooks to broom and coat racks

This item was added at the board meeting. Assuming that facilities will follow up.

Annual AED training

No update.

SafeSport Refresher

No update.

Member of the month process

No update.

II. NEW BUSINESS

Executive Committee

Curling Day January 20th, 2024

The board discussed that:

- We need at least 7-12 volunteers on the ice to help instruct at the skill stations.
- We will have participants register ahead of time.
- We need promotion of the event. Flyers at B52, FB advertising, direct emails, TCCA, MCA, etc.
- We will order pizzas for spectators/participants that will be served after the open house.
- We will place signs outside to encourage people to come in and watch the playdowns.
- We need 75 minutes for ice maintenance between open house and playdowns.
- We will set up skills stations. Jason Botterill to set up in Ticket Spice 12-3. Caree Kovacevich to set up sign up genius.

USCA /MCA/TCAA updates - Jason Botterill & Anita Scott

- USCA - Roster submitted
- TCCA - Big Spiel registration full 96 teams. Dakota is hosting on Thursday, Jan. 11th. The planning is almost complete. We will also be hosting an Open House at the club on Friday, Jan. 12th 5:00 p.m. - 10:00 p.m. and Saturday, Jan. 13 from 1:00 p.m.-4:00 p.m. for Big Spiel curlers to check out our club. I will be present or have someone available to greet any Big Spiel curlers that may come by during those times. Anita make sure we have a bartender during leagues
- MCA - Arena Playdowns needs a coordinator. Sarah add to Newsletter and League Hosts

Finance ReportApproval of check register (November)

Jon Skyberg motioned to approve the check register. Heather Guse seconded the motion. Motion approved unanimously.

Move some of the checking account balance to the savings account.

No update.

Review of P&L, Proforma and Savings Account (November)

Jeanine Perera reviewed the P&L, Proforma and savings account for November with the board.

Approval of Club Budget (November)

Allan McHugh motioned to approve the budget. Caree Kovacevich seconded the motion. Motion approved unanimously.

The club needs an electronic method to take money during events, etc.

Heather Guse will look into Square for mobile.

Electronic votes since last meeting

DCC Board Meeting Minutes for November 18th, 2023.

Member Services Committee Update

Fall League Status/Playdowns

No updates.

Winter League Status

Most leagues are full.

Practice Ice/Winter

No update.

Women's League

No update.

Wednesday 10:00 a.m. drop-in league

No updates.

Calendar Updates

No updates.

Newsletter

Sarah Hartung needs updates to the newsletter by Sunday, 12/17.

Youth Curling Program

No updates.

Website clean up status

- Heather will email Phil to remove Judson and update TCCA.

Updated Dakota Curling Flyers

Anita Scott picked up reprinted flyers at AlphaGraphics.

Volunteer Committee Update

Add link to TidyCal L2C and Instructional volunteers to Volunteer webpage

No update.

Volunteer hour spreadsheet location

No update.

Facilities Committee Update

Ice Shed

Open:

Chiller Status:

- Ice maintenance over the Holiday break. We are still formulating plans. It is dependent upon resource availability. If it happens it would be between 12/28/23 and 1/1/24, We will notify the board, Sheryl and Rob as well as post on the calendar.
- Compressor 4 has been erroring out with a transducer error. Chiller is keeping up just fine. Mike attempted to change it out and it started to leak freon. Should be a check valve to prevent this. It is either missing or not working. We will need to have Gartner come and do the transducer swap because it involves off-loading and reloading the freon.
- Glycol leak has slowed down to nearly undetectable...much like the last two years.
- Planning to replace the main wiring board over the summer break.
- Permanently install DCC Logo
- Have not yet sourced and installed the cork-strip for hanging temporary decorations. Meanwhile, please only use command strips on the painted walls.
- Investigated using vinyl mesh instead of Tyvek. When we finally got some samples we realized it was more see-through than we expected. In order to use this, we will need to first mask some of the items in the ice....primarily the blue cables used for our ice temp monitoring system. This concept is still on the table as a potential for the 24/25 season.
- John Anderson JR has been preparing the live stream cameras and system. Some final adjustments needed and adding "security" cameras. Also need to find a spot for the PC in the ice shed.

Warm Room

Boot Boy installation

Completed.

Power installation in the vestibule

Complete.

Two new outlets installed on the west wall on either side of the inside vestibule door. Will allow for Boot Boy to be placed in either location.

Open:

- Need a large "Stop" sign to drive compliance with using the new Boot Boy.
- Need to install donor's plaque for Boot Boy.
- Still some wall hangings remain to be hung up.

- We continue to get reports from the city of continuous water usage on our account. We have investigated and found nothing in our space. We have engaged the landlord and continue to ping them for updates.

Club Site Committee - Randy

No updates.

Business Operations Committee Update

Capital Improvements Fund

Raffle planning for next year? No updates.

Corporate/Private Events

- November 25th 1:00 p.m. - Private Event, 1 sheet
- November 30th 12:45 p.m. - Private Event, 1 sheet
- December 4th, 2:15 p.m. - Private Event, 1 sheet
- December 9th, 10:30 a.m. - Private Event, 2 sheets
- December 9th, 5:00 p.m. - Private Event, 2 sheets
- December 13th, 2:00 p.m. - Private Event, 3 sheets, 30 curlers
- December 16th, 3:00 p.m. - Private Event, 2 sheets, 14 curlers
- December 26th, 1:45 p.m., Private Event, 2 sheets, 15 curlers
- December 27th, 12:45 p.m., Private Event, 1 sheet
- January 6th, 4:45 p.m., Private Event, full club, 40-50 curlers
- January 12th, 12:45 p.m., Private Event, 3 sheets, 28 curlers

Community Events

Ladies Night, February 10th, 2024

Bonspiels

- Big Spiel January 11th, Anita Scott
- Senior Spiel January 23rd and 24th - Jeff Kennedy & Dean Skallman
- 5 and Under Feb. 2-4, Jason/Brian, Open for registration
- Double Trouble March 1-3, Darcy & Paul Ellarby
- Cinco De Mayo May 3-5, Troy
- Sponsorships for the bonspiel poster(s). Need to get sponsors lined up.
- Jason noted that we need to get our bonspiel calendars in place for next year with assigned hosts.

2024 L2C calendar

- Sat, Jan 6, 10am
- Sat, Feb 10, 6pm Jason will change to 10:00 am
- Sun, Feb 11, 12pm
- Sat, Feb 17, 6pm
- Sat Mar 9, 10am
- Sat Mar 23 10am
- Sat, Apr 13, 6pm

Club Advertising

No updates.

Sponsorship brochure

No updates.

Arena Playdowns

DCC will be hosting the MCA Arena Clubs Championship April 4-6. We need an ice crew scheduled and a bartender/host). No updates.

Bar area update

No updates.

PLACEHOLDERSCrystal Lake Golf Course Free Passes

Jason Botterill received 4 free passes for golf at Crystal Lake as part of the DCC Golf Tournament that was held at their golf course. The passes will be used as prizes at one of our club events.

Names for Club Trophies

We have several trophies that need to have name plates created for the winning teams. The board discussed researching who the winners were over the years so the club can get the plates created.

Curling for All Kids update

Jeff Kennedy is working with some of the schools in the area. Moved to placeholder section per Jason Botterill .

Professional Video Services (placeholder)

The club needs a volunteer to come up with ideas for what kind of video(s) we should create and follow up with the video service to make it happen. Some ideas mentioned at the board meeting were LTC or basic safety videos.

32 inch TVs setup as virtual bulletin boards - No update

Jason Botterill noted that we will see how/if these TVs fit into the renovated warm room this summer. This item will stay on the agenda until fulfilled.

Start a club podcast

Talk about club history, interview members, and have special guests. - Jason

Create a club History wall

The board discussed creating a wall with the History of the facility and the Dakota Curling club.

Policy Document (placeholder)

Jason Botterill recommended that the Executive Committee bring a proposal to the board for establishing a policy document to help keep track of club policies and decisions outside the bylaws (which should focus on the governance of the club). No updates for this meeting.

Some examples of what we may want to put in a policy document:

- Youth curling events (boy/girl scouts, schools, etc.) are priced at a different level than corporate and private events. They are charged \$20 a head and need a SafeSport certified person on the ice if parents are not onsite with their children.
- Non-club members can use practice ice but they must sign a waiver and give a donation of \$10-\$20.
- Club members can bring up to 2 family members with them to use practice ice but they must sign a waiver.
- Curlers with more than 5 years experience cannot sub for individuals in the Novice Leagues

III. OTHER DISCUSSION

CLOSING

Heather Guse motioned to adjourn the meeting. Caree Kovacevich seconded the motion.
Motion passed unanimously.

Next meeting: January 21st, 1:00 p.m. at DCC with a google meet option

Adjournment: 2:00 p.m.