20775 Holt Avenue
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**Dakota Curling Club Board of Directors Meeting Minutes**
**July 21st**, 2025, 6:00 p.m.
Present: Jeanine Perera, Jerry Schimmel, Jason Armstrong, Joe Kaus, Jim Gaebel, Laura Hakala, Brian Mong, Jon Skyberg, Randy Peterson
Absent: None

**AGENDA**

- Roll Call - Everyone Present
- Call to order - Brian Mong Called to Order - 5:59pm
- Approval of Agenda
- Approve Meeting Minutes from Annual Meeting and July Meeting. Approved

- **New Business**
  - Welcome new Board Members!
    - Brief Introductions
      - Google Drive
      - Jason B sent email to new board members to set up the Google Drives access.
      - Sheryl Paulson-Price - Admin of Dakota Curling Club
        - Position Explained
      - ByLaws
        - Emailed to new members.
      - Tour? - To be done at end of meeting
  - Decide on date/time for future board meetings.
    - August - Monday August 18th - 6:00pm
    - September - Monday September 8th - 6:00pm
  - Officer Elections
    - President (Jerry Schimmel)
    - Vice President (Brian Mong)
    - Secretary (Jim Gaebel)
    - Treasurer (Jeanine Perera)
      - As above - Randy P. Motions and Jason A. Second
      - Motion Approved.
  - Committee Chairs
    - Member Services (Jim Gaebel / Laura Hakala)
      - Leagues, Programs, Nametags, Flyers, etc.
    - Facilities (Jon S. / Randy P.)
      - Building Maintenance, Ice Shed Op.
    - Business Operations (Jason Armstrong / Joe Kaus)
      - Bonspiels, Bar, Etc.
      - Volunteer Committee
    - Jon Skyberg motions as above, Jason A Seconds, Approved.

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- Lease Amendment
  - Final Approval and Signature (Randy P.)
    - Motion to Approve the New Lease Agreement
      - Jim Gaebel motioned to approve, Brain Mong Second Motion Carries.
- Bar Pricing Suggestion
  - Bar pricing to increase to $6 beer $12 pitchers $6 drinks
  - Motion to allow Bar Manager to Adjust Prices to be more agile to changing costs.
    - Jason A Moves and Brian M Seconds
    - Motion Carries
  - Motion to extend Event Pricing to Bonspiels for Liquor and Beer
    - Jason A Moves and Brian M Seconds.
    - Motion Carries

- **Executive Committee**
  - Review incident reports.
    - No incidents reported.
  - USCA / TCCA / MCA updates -
    - Jason A to reach out too Jason B regarding Committee Representation needs for Dakota CC.
    - USCA - No updates
    - TCCA - No updates
      - TCCA Summits Maybe Jodi is interested in attending summits for TCCA. Unsure if President is required or if any representative from the club is ok.
    - MCA - No updates - Jason Botterill? Jason A to reach out.. If remaining Jason B, Updates from Jason Botterill acquired monthly.
    - USWCA - No updates - Amy McGirl - Randy Peterson to be Board Contact
    - Finance Report / Finance Committee - Jeanine Perera, Brian Mong
      - Approval of check register (Tabled until next meeting)
      - Review P&L, Savings and Proforma (Tabled until next meeting)
      - Approval of Club Budget (Tabled until next meeting)
  - Electronic votes since last meeting
    - None
- **Member Services Committee Report -**
  - Newsletter - still need a volunteer to work with Sheryl to create the newsletter. Randy Peterson put together items from the board meetings and sent them to Sheryl to create a newsletter.
    - One Person of each committee send a note within 1 week to get news into newsletter. Randy will be the point person for the committees.
  - Youth Curling LTC
    - **Action:** Board needs to decide what to do with the $1000 allocated for additional youth curling stones since the youth program has not grown as expected.

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- Junior Stones is not needed - Sliders could be a need. Helmets. Slip on Grippers
- Add Dressing Rooms, changing areas, for youth curling.

- **New Resident mailings** - Jeanine P. Took Care of the Mailings.

- **Facilities Committee Report - Jon Skyberg, Randy Peterson**
  - Ice Shed
    - Chiller repair status; Liner Status
      - New Liner will go on top of old liner.
      - Blow up all the walkways, repair, and place back
        - Cleaning of old liner
        - Next two sundays
      - Flag Adjustments after Ice Install
      - Chiller CP1 is down and will be repaired prior to season start.
  - Warm Room
    - Status of Curling Stadium
      - Bird Dog replacements
        - Long runs of Ethernet Cables need test and termination.
        - Bird dogs replaced.
      - Ability to control system remotely and manage YouTube content
      - Rename the YouTube channel
      - Blades are out for sharpening
      - Mixed Bed Rehaul
      - Nipper Rework - Nip with Scraper is much better
        - Maybe can improve results
          - Blade resharpening, Spring replacement, level the Nipper
        - Other clubs could offer suggestions
        - Wider nippers are available, if purchasing new is decided.
  - Club Improvements/Repairs
    - Add a lock on the thermostat in the ice shed.
    - Modify hanger for stone measurement tool
    - Re-cover old broom heads
    - Flags in Ice Shed: Add additional flags and reposition to clear new cameras
    - Blow out the rafters

  - Club Site Committee - Randy Peterson
    - Lease renewal discussions with the landlord.
      - New Lease amendment approved above.
    - Updated Architectural plans/pricing for the mezzanine

- **Business Operations Committee Report - (Open)**

  - Volunteer Committee - needs chair

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- Jason Botterill reported at the 3/29 board meeting that Sarah Hartung has offered to start a committee with Megan & Connor Thielfoldt to follow up on the volunteer activities at the club. The committee will be providing help with: Communicating the volunteer opportunities available, getting members access to the volunteer tracking application, teaching the members how to use the application to sign up for opportunities and report hours, etc. Getting all the volunteer opportunities into the application and helping the Treasurer with identifying who has not completed their hours.
    - Jeanine Perera to reach out to Sarah Hartung and report back.
- Capital Improvement Fund
    - Raffle committee (needs a chair)
- Club sweatshirt purchasing (needs a volunteer) - Newsletter Item
- Other Committees that need chairs and volunteers:
    - Bonspiel Committee (needs a chair) - Jason A to chair.
        - Put a how to organize a Bonspiel document together
        - Ensure that all catering for Bonspiels is invoiced to the club and not put on personal credit cards.
        - Determine a cancellation policy for Bonspiels. Example would be:
            - Cancel 1 month before = full refund minus processing fees
            - Cancel 2 weeks before = 50% refund minus processing fee
            - Cancel 1 week before = 0% refund
        - We would still like to have sponsors for Bonspiels
        - Update Bonspiel calendar with hosts assigned
        - Send Bonspiel calendar to TCCA to post on their website
            - Calendar Dates are assigned and can be sent.
    - Club Advertisers Committee
        - The club needs additional sponsorships from businesses
        - Create Sponsorship brochure for ads, bonspiels and club events
            - Need updated brochure, make wall and sheet signs the same size so they can be interchangeable, add Curling Stadium
            - Sell advertisement on Curling Stadium
        - Jason A to think about advertising packages, 6 month effort at least, continuing advertising efforts with minimal changes this year with a revamp for next year.
- Corporate/Private Events
    - Hot Shots Curling Camp - October 15-18, 2026. Jason Boterill will coordinate with Hot Shots to get contracts signed but the Board needs a volunteer to reserve the coach's accommodations, order food for participants, and to be on site to help coaches with whatever they need during the camp.
    - DCC Host the Arena Playdowns October 2025 and Spring 2026
        - Lessons learned -Having a board member be more involved - opening announcements
        - Jason A to reach out to Jason B on Times.
    - St. Paul Christmas Market - Possible - Jeff Baker

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- Willing to pay to rent curling supplies
- Floor Curl System?
- Rent Steel Stones from DCS
- Check in with SPCC

More information to come as limited conversation was had prior to meeting.

- Community Events
  - None Noteworthy

- **Placeholders**
  - The club needs an electronic method to take money during events, etc. Jerry Schimmel to contact Sheryl Paulson-Priceand find out if we can set up a Square account to use from our phones during events.
  - Policy for board member attendance at meetings and ending terms early. Jason B was working on this item.
  - Names for Club Trophies. Need to research the winners from past years to be able to update the name plates on the trophies.
  - Curling for All Kids update
  - Signage to welcome club members (**Action** from previous meeting, board discussed getting new signage for the vestibule doors)
  - Club Policy document update to keep track of policies we put in place outside our bylaws.

  *Items to leave on agenda until implemented in 2024-2025 season*
    - Publish code of conduct to membership - Jason Botterill
    - Ideas for raising money for the club
  - 32 inch TVs setup as virtual bulletin boards (placeholder for fall)
  - More volunteer opportunities:
    - Create a history of the club wall in the warm room.
    - Start a club podcast, interview members, have special guests, etc.

- **Adjournment**
  - 8:15pm Ajournment Brian M. moved,  and Jason A. Second, Approved.