20775 Holt Avenue
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Dakota Curling Board of Directors

May 14, 2026 Meeting Minutes

1.) Call to order Time:
Present: Jeanine Perera, Jon Skyberg, Jerry Schimmel (remote), Jason Armstrong, Laura Hakala, ~~Randy Peterson~~, Jim Gaebel, Brian Mong, Joe Kaus
Absent:
Guest:

2.) Set date for next meeting: (Set July in June)
a.) June meeting – June 10 at 5 pm. (Prep for annual meeting)
b.) Annual Meeting: June 23 – 6:00 (DOORS open at 5)
At club and have a virtual option
Board Meeting Elections
Solicit people who are interested.
Expect 20 – 25 people
c.) July Meeting – July 13 (Monday) 5pm @ club

3.) Consent Agenda
Motion to Approve: Jim Second: Jason Result: Pass
a.) April Meeting Minutes
b.) Finance Report
~~c.) Business Ops Report~~
d.) Member Services Report
e.) President's Report
f.) Facilities Report

4.) Discussion of Items Pulled from Consent Agenda
a.) Overview of Finance Report (Jeanine)
Jeanine conducted a detailed review of the financial data to date. Specific attention to the Proforma Budget Actuals. The current projection is for income to fall short of expenses by ~32K.

Jeanine indicated a couple of key factors that have negatively affected the financials:: Cancel of Pirate Spiel and Golf tournament, less than expected advertising revenue, and lower revenue from L2C and Bar.

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b.) Broomfitters Mailings.
Jason reported that he has acquired the info cards promoting the Pirate Spiel. He says they look great. He has been including them in shipments he is making to Broomfitters customers.

5.) Strategic Discussions
- a.) Leagues Committee Update
- b.) Bonspiel Committee Update (table)
- c.) CIP Committee Update (Table)
- d.) Dock App
  - i.) Much more than a volunteer app. Integration of many Dakota Curling facets. We will need to produce buy-in, and I'll need everyone's help.

    Dock app looks to be good.
    Some concern about member adoption.

    Message to members that this is answer to member survey regarding communication.
- e.) Get LTC's into CER Catalogs?
- f.) League Advertisement?
  - i.) Let's fill these up… while we have the momentum!
- g.) Communication

6.) New Business
- a.) FY27 Schedule Approval (Tabled)
  Jerry pointed us to a master schedule that he has created. Due to time constraints, there was only brief discussion of the content before tabling discussion for the next meeting.

  Some key points Jerry drew attention to:
  - i.) Open curling event to start season (before Pirate Spiel) where we would invite all L2C graduates from last year to a day of curling.
  - ii.) Club Playdowns moved to week after Cinco.
  - iii.) Saturdays have Instruction. This impacts normal ice maintenance timing. Ice maintenance events are moved to weekdays. Staggered days to avoid affecting same league too many times.
  - iv.) More Drop-in games are added. Saturdays after Instruction/L2C and Friday 3:15. Wednesday will continue as currently exists.

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b.) Social Membership Level – No decision
The board revisited the topic of adding a Social Membership level targeted at allowing non-league members (L2C, Private Events, new curlers, etc.) a limited membership to the club. The idea would be these people could participate in drop-in leagues, practice ice, and limited subbing. They would not be USA Curling Members. Tentative Cost would be $20.

A couple of issues were discussed:

i.) USA Curling Membership and counting: Jerry felt that we could add these members without requiring them to have a USA Curling membership (~$30). They can't join leagues.

ii.) Our understanding of insurance: As a USA Curling club DCC has insurance for on-ice participation at our club. DCC insurance provides club insurance for the non-ice areas of the club. As a USA Curling member, an individual has coverage for on-ice events outside of our club. None of these insurance situations present a restriction for creating a Social Membership level

This topic was table for the time being. We will revisit at a future meeting.
We need to develop description of benefits/requirements for Social Membership.

c.) Hot Shots Curling Camp – October 16-18 (Tabled – No Discussion)
- i.) About 10 Registrations
- ii.) Should schedule some posts (Monica) to Advert.

d.) Board Recruiting (Tabled – No Discussion)
- i.) Going to do elections through Dock App.
  - (1) 1 Month for Candidate Interest
  - (2) 2 weeks for voting
  - (3) Reveal results at Annual Meeting.
- ii.) Those looking to reup, get your bio's in! (THANK YOU)

e.) Board Restructuring (No Decision – Tabled for next meeting)
Since Jerry needed to leave the meeting early, he was only able to briefly describe the intent of this restructuring. The board members are asked to review the documents to be prepared to discuss at a future meeting (or through email between meetings).

There was general consensus that the plan looks good in concept. There is some concern that there may be holes in coverage. There is some concern that this structure will require board recruiting to take a specific Director role. If that role isn't interesting, will it affect ability to recruit board members. Are you committing to a specific director's position for a 3-year term or can you bounce

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between director spots?

Jerry's description of his proposal:

i.) In the Packet Folder, I've uploaded several drafts of restructure of the board. I think this is important for the sustainability of the club.
  (1) 9 Director Positions
  (2) 19 Manager Positions + 2 (Youth and HS Curling)

ii.) Board Members Pick 1 Director Position and 1 or more Manager Positions. We then backfill with volunteers for the rest of the Manager Positions.

iii.) Ability to form committees –
  (1) I've found committees to be a good engagement tool. Many don't want to join the board but may be willing to join a committee and do small projects. We need more of these committees and managers to chair them.

f.) Annual Meeting Presentation (Discuss and add any info)
  i.) Membership
    (1) Trends
  ii.) Private Events
  iii.) Bonspiels
  iv.) Finances
  v.) CIP Presentation
  vi.) Board Restructure and Management Need
  vii.) Committees??
  viii.) What else?

g.) Other Items
  i.) Builder Wall
  Jim reported he had been asked about updates to the builder wall. Discussion indicated that data has been collected and reported to the team that handles this.
    (1) Dean Skalman does the panels.
    (2) Pete Segar tracks the donations and levels.
    (3) Pete will report the changes in levels so that
      (a) Dean can update the panels
      (b) Jim/Member Services can create updated badges.
  ii.) League Plaques
  The league plaques have historically been managed by Jason Botterill. Jim will contact Jason to confirm if he is still doing this.

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iii.) Volunteer Hours

Jim asked about how the volunteer hours get reported. Jeanine works with Rob (League Apps) to get a list of members with volunteer hours requirements. If the volunteer app does not show the required hours, Jeanine will send them an email. Many times, this leads to the member self-reporting missing hours (bonspiels, signup genius, other events).

Jim has a list of hours from Cinco that he will get to Jeanine. Those hours are not in the Volunteer App.

7.) Adjournment Time: 6:50

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President's Report

May 2026

Organization of the Clubs Accounts - Xitter and some you-tube accounts are still unobtainable. I have a hunch they are still under Darcy or some other past board member. May have to start initializing getting these accounts back under our fold through the Customer Support.

Bonspiel Winners - I've researched as much as I could. I think they are what they are. Need someone to pick this up and run with getting trophies updated.

Google Workspace - Beware of spam! With AI the prevalence of spam is getting to be sophisticated.

New Newsletter - We do get interest in writing the articles, we don't get much back from that interest. It needs constant reminders and I'm left again managing something. There's likely a better way to manage this. I'd like to get one more out prior to this season starting, but with the holidays, it'll be a tough sell to get articles written.

Update 2025-04-14: There's basically no time for me to manage this. I was able to put out the first one just because it was a passion project. Without support, this newsletter will fall away and be removed.

Dock App: Application is nearing completion. Next step is Documentation on how to use, and best practices. I'm really hoping we get some buy-in for this so I'll need everyone to get people excited about it. I will amp it up at the annual meeting but it'll be awhile before people curl again, so we will need to amp it again at the start of next year.

CER Additions - This will have to be something we advertise soon to get into the fall catalogs. Our LTC dates should be set soon, and we can then move forward with this. Need someone to take the lead on this.

Board Restructuring: For FY27, I'm proposing a restructuring of the board. The existing committees are somewhat confusing, I think maybe intentionally loose, and with little indication of responsibilities. As such we have little to no organizational instinct, and the board is left confused on "who does what."

I've spent the last year as president getting to know the needs of the club. I've put a lot of time into many areas of the club - and I even hosted a bonspiel! So it's a big growth year for me.

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Now that I have a pretty good idea of all the work that the club needs done in a given year, I think I'm in a pretty good position to delegate the work.

To better accomplish this, I'm creating positions - Directors and Managers - that handle the everyday tasks of the club. By assigning tasks to a position rather than a person, a continuity of work happens, even when board members cycle in and out, and it should allow the work to be distributed in a more equitable manner.

I'm presenting to the board at this meeting a framework for the restructuring. I've completed Job Descriptions for each of the 9 Director positions and each of the 16? 18? Manager positions. Board members should take on one director position (What you Oversee) and one Management Position (What you do). This will allow customization of interests as people come on to the board. And we can backfill spots as necessary from club membership.

Committees can be started within the portfolio of your work, and are recommended, to spread the workflow and keep members involved in activities.

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Member Services Report

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Leagues:

The winter leagues completed in mid-April.

Club Playdowns were run April 23-26. This event was coordinated by Justin Jelinek and Randy Peterson. 18 teams competed Hack Pack was the champion with Kes finishing 2nd.

Private Events:
The Private Event season is done! We conducted 7 Private Events in April/May. This is a total of 39 for the season (34 club led and 5 member led). These events brought in just under $28K in sheet rental.

Learn To Curl:
No activity in April

Practice Ice: (Pete Segar)
1 Practice session was held in April.

Bonspiels:
April 10: MCA Arena Playdowns

This ended up being 2 Men's teams and 1 Women's team. The men played a best-of series to crown a champion. The women used the time for practice.

May 1: Cinco Spiel

Cinco was a very busy bonspiel with 32 teams competing. This was our first 32 team event and it ran well. 6-end games were used on Friday and Saturday to enable the event to fit on our 4-sheet club.

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Facilities Committee Report

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Maintenance items

- AED battery has reached end of life. This battery can not be recharged but does last a few years. I ordered a new battery and also ordered new electrode leads as the ones we have are well past their expiration date. In the meantime, the AED can be used but the battery will need to be re-inserted prior to use. (I removed it because it was chirping with a low charge alarm) UPDATE: New leads came in and new battery s/b delivered to me today.

Ice

- The ice held up pretty well for Cinco despite the very busy schedule and little time between draws for maintenance. Seems that we now have a process for managing an event that has more draws per day. (However, leaving more time for scrapes would be preferred)
- Ice Out began on Tuesday night (5/5). We had concerns with this being the first Ice Out since the installation of the new liner. The pumps and drains have kept up with the load and the process has gone very smoothly. We had the normal amount of vacuuming up water in the basement and no evidence of water making it's way to the dance studio or warm room. The next step in the process will be to clean and roll up the Tyvek on Tuesday 5/19.

Camera System

- Schedules are shut down for the summer. We plan to re-adjust the cameras during the ice install in the fall. Also plan to adjust the streaming schedules to match any changes in leagues as well as change the stop times on streams to catch the final shots of games that go over their time. SSN reports that they are still working on auto-loading our scheduling data into the streams so they are labeled on YouTube with the names of the teams that are playing.

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OTHER

- Not much currently planned for improvements over the summer. I personally will not be volunteering to spend a significant amount of my time in the club this summer. (The last 3 were pretty busy) I will be at least be doing some of the items that definitely need to be done like readjust and tighten a few of our house cameras, doing the normal maintenance of our filters, chiller maintenance, dehumidifier maintenance, cleaning and drying of the vinyl houses and adverts, etc.

Internet Service Provider Update

- The physical run of the fiber optic cable was run into the building's electrical room on April1st. We now need the vendor to make the plan to get it from there to our space and perform the work.
- Contracts signed to switch to Metronet fiber service. Met with the install team and mapped out the scope of work and timing. Expected install June 2026. Completed cost and speed comparison to Spectrum. Spectrum offers 1GIG/50Meg upload compared to 1GIG/1GIG with fiber. Metronet is $250 per month and Spectrum $175 per month.